

CreateReport

In the system you can create reports which inform you about the learners' learning progress. Different reports with various levels of detail are available. As the reports are published as Excel files, results can be easily processed for internal reporting.

Report types:

- **Course results:** The report "Course results" may display an unlimited number of courses and persons.
- **Course results with course contents:** The report "Course results with course contents" can only contain one course and it may display an unlimited number of persons. This report not only shows the actual course end-result, but also the results of all its course contents.
- **Detail report:** The "Detail report" can only contain one course and it may display an unlimited number of persons. The main goal of this report is to offer a deep insight into the learning progress information of a course. The detail report displays the given answers in an e-learning module, which allows you to analyse the results in case of a revision.
- **Survey report:** if the course contains also a survey.xml, then you may generate this report to see learners' responses to the feedback form.

Where you can generate the reports:

- Assigned courses screen in the person profile
- Assigned persons screen in the course profile
- Course plans: Overview screen in the course planner

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Under macOS with the browser Safari a file "Unknown" is downloaded. This file must be renamed to "report.xlsx" in order to be then opened correctly. The download works properly for other browsers.

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