# Microsoft Azure - Exchange of Metadata: Basic Guideline

## Preparation

1. Go to Azure Active Directory admin portal
2. Go to *Enterprise Applications*
3. create a *new application* (*create your own application*)
   - Name: "Swiss Learning Hub" or something that helps you recognize this configuration again
   - Select: **Integrate any other application you don't find in the gallery (Non-gallery)**
4. Go to *Single sign-on* and choose SAML
   1. On step 2 (Attributes & Claims): change the *Attributes & Claims* if necessary. As *Unique User Identifier (Name ID)* the same variable must be used, which contains the value that is identical to the Swiss Learning Hub username.
   2. On step 3 (SAML Certificates): Copy the *App Federation Metadata URL*. **Send this link (or Metadata XML behind this link) to your Swiss Learning Hub contact**.
5. Go to *Users and groups* and add users or groups to be authorized for authentication.

## Receive the metadata of Swiss Learning Hub

1. Go to Azure Active Directory admin portal
2. Go to *Enterprise Applications*
3. Choose the Swiss Learning Hub application
4. Go to *Single sign-on* and choose *SAML*
5. Upload the received metadata file.

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