

# Course status

Courses in Swiss Learning Hub can be activated, deactivated or archived.

## **Activated courses:**

- fully available to learners and administrators
- can be freely assigned to new learners
- can be edited and updated

## **Deactivated courses:**

- are still available in the learner area & can be found via search
- learners however cannot start any of the course's learning objects
- administrators can still edit all course details of a deactivated course

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In the learner course detail view from above, you can notice that the learning objects are greyed out and the Run buttons are hidden from view. The course cannot be actively processed by the learner.

## **Archived courses:**

- can be used for courses that are no longer active, as they are not seen by learners in the learner area, even if they were assigned the course in the past (deleting a course would delete all learning information, whereas archiving the course would still enable you to generate reports of it)
- cannot be found by learners in Search results
- can no longer be assigned to new learners (from course view)

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As you can see above, the "Assign" button is missing from the Assigned persons area. However, all persons that have taken the course are still displayed, which allows you to keep all learning progress information.

- can be assigned to learners (from person view). Should this occur, the learner will only be able to see and access the course once its status has been changed to "activated"

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