

Course setup

Grouping of learning objects in course

Some courses might have a large amount of learning objects contained, making it hard for the learner to orient him-/herself within the course. He might be wondering: need I start at the top? Can I pick any learning content and start from there? Logical groupings of content within a course can help learners with such decisions and are a great way for you to organise your course.

In the Administration panel, you can go to the **Used course contents** area in the detail page of the course in the Administration panel, then click on the **Actions** dropdown and select **Organisation**. Click on the **New group** button and type in the name of the first content grouping (ex. Introduction).

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Via drag & drop you can then move this grouping header at any position among the learning objects: all contents below it will be now part of this grouping. You can repeat the process for as many groupings as you deem necessary & Save, so that your course page might look something like this:

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For the learner, this allows him to visually organise the detail page of the course: he can collapse the sections he has not reached yet and keep an eye on the expanded area where he is currently actively learning

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Status, results & elapsed time

Courses come in all colors and flavors, with some content extremely relevant for the final result and other content optional or meant to enrich the learning experience. How can you reflect these different weightings on your course setup?

In the Administration panel, go to the detail page of your course and access the **Used course contents** area, then click on the **Actions** dropdown and select **Define course influence**. By default, when adding course content to a course, all 3 options are activated: relevance to Status, Results, Elapsed time learning. But let's look at an example:

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Let's say that for this course you would like to accomplish the following:

- Make sure both WBT's (Web Based Training) have been completed in order for the course to have a Status "complete"
- Only the WBT "Mastery 80" is relevant for the end result, as it contains a test
- You would like the learner to evaluate the time spent learning by tracking the run time of the 2 WBTs
- You would like to make sure that the feedback form is also filled in before the course is set to "complete"
- You think the video would make for a richer learning experience, but as you cannot track the time spent watching it, you deem it irrelevant for elapsed time or for the end-status of the course

Therefore, your final setup might look like this: **img NOTE:** Every time these setting are changed, the course status of the entire course will be recalculated for each learner

Strict order of learning content

You've uploaded several learning objects to your Swiss Learning Hub instance and have started creating courses with them. You might be wondering which options are available to you in terms of the order of the learning objects and their influence on the course status or overall result. Let's take a look at some of the details.

For some courses, you would like your learners to take a linear approach, for example go through some instructional learning content and then take a test to prove their knowledge or newly acquired skills. You can enforce this by accessing the **Used course contents** area in the detail page of the course in the Administration panel, then clicking on the **Actions** dropdown and selecting **Organisation**

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Via drag & drop you can define the desired order of the learning objects, then you need to select the "Strictly comply with sequence" radiobutton and Save.

As you can see from the image below, the effect this has for the learner is that he can access and progress to the second learning content only if he completes the first one. This way you can ensure that all learners progress in the same order within the course.

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